



MISSOURI PUBLIC SERVICE COMMISSION

JOB OPPORTUNITY

UTILITY MANAGEMENT ANALYST I/II

The Missouri Public Service Commission is seeking a self-directed, detail-oriented individual for the position of Utility Management Analyst in our Jefferson City office.

This position performs operational, service quality and management audits of Missouri regulated utilities, reports on the effectiveness and efficiency of Missouri regulated electric, gas, telephone, water and sewer utilities and examines utility management systems, methods, control processes and practices. Conducts special studies and investigations, prepares audit reports which include findings and recommendations for improvement, provides written and oral testimony and performs implementation reviews to document company progress in bringing about recommended changes. Maintains a database of utility service quality statistics, including call center and meter reading performance and provides analytical support to other senior Management Analysts within the Department. Some travel required.

QUALIFICATIONS – Minimum qualifications are graduation from an accredited four-year college or university with specialization in operations research, industrial engineering, finance, accounting, economics, business or public administration, or a closely related field. Personal computer experience required, Microsoft Office experience preferred. Must have strong inter-personal skills, be able to work effectively within established time constraints, be able to work successfully with a diverse group of professional staff and have strong writing skills. Ability to work within a team setting or independently is required. Must have initiative and strong work ethic.

The starting annual salary range for a Utility Management Analyst I is \$30,672 - \$35,220 and the starting salary range for the Utility Management Analyst II is \$35,844 - \$40,764. To be considered for this position, please send an application, resume, a copy of all transcripts and a one to two page writing sample by 5:00 pm **August 15, 2014** to: MO Public Service Commission, **Reference US050814**, P.O. Box 360, Jefferson City, MO 65102 or via e-mail to pscjobs@psc.mo.gov. For additional information, please visit www.psc.mo.gov.

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